



**STATE OF DELAWARE**  
**Child Death, Near Death and Stillbirth Commission**

**September 19, 2008**

**FINAL MINUTES**

**Meeting Date and Time:** September 19, 2008 1:00 PM

**Meeting Location:** Smyrna State Service Center Conference Room

**In Attendance:**

- **Commissioners**  
Dr. Garrett H.C. Colmorgen, Tania Culley, Esq., Ms. Marjorie Hershberger, Ms. Sharon Painter, Ms. Marie Renzi, Dr. Philip Shlossman, Dr. Wendy Sturtz, Ms. Judith Moore, Ms. Leslie Newman, Dr. Lani Nelson-Zlupko.
- **Proxies**  
Jim Adams, Esq. for (The Honorable Joseph Biden), Randy Fisher for (Col. Thomas MacLeish), Ms. Karen Golden-Triolo for (Secretary Henry Smith).
- **Staff**  
Anne Pedrick, MS, Executive Director  
Islanda Finamore, Esquire, Child Death Specialist  
Michael Brown, Office Manager  
Angela Birney, Administrative Assistant

**Call to Order:**

The meeting was called to order at 1:03 PM by Commission Chair, Dr. Garrett H.C. Colmorgen. A quorum was established with thirteen members present.

## **OLD BUSINESS**

### **Minutes**

Upon a motion duly made and seconded, the minutes of the May 30, 2008 meeting were approved with the following changes. A section for public comment was added to reflect that there was no public comment at the meeting and the last sentence in the section entitled Review and Vote of Pending Legislation was amended to read as follows: The Commission also discussed the creation of Bylaws in the coming months which will enable the legislative subcommittee's vote to be set forth as the position of the Commission with regard to pending legislation. The Executive Session minutes were unanimously approved without change.

## **NEW BUSINESS**

### **DHIN Presentation:**

Prue Albright presented information regarding DHIN. All members received a copy of the PowerPoint presentation. DHIN was created to develop a network to engage real time information regarding patients among providers. The purpose is not to replace medical reports.

### **Process Subcommittee Report:**

Mariann Kenville-Moore reported that the CAN Policy was reviewed by the subcommittee and revisions were made to comply with the recent statutory changes as well as accurately reflect the current process which occurs for review of cases. The Commission requested that the subcommittee further amend the policy to reflect specific responsibilities of the Commission in addition to those of the Panel. The Commission determined that this policy will again be reviewed at the next Commission meeting once all revisions have been made to the policy.

The FIMR policy was also reviewed by the subcommittee and presented to the Commission for approval. The Commission unanimously approved the FIMR policy with the noted grammatical changes.

All drafts will be sent to the Commission in advance of the meeting so that their feedback can be incorporated into the drafts prior to the next meeting.

### **2008 Childhood Injury Report:**

Marie Renzi distributed the report and provided information to the Commission regarding the findings.

### **Executive Director Report:**

FIMR update: A medical abstractor has been hired to assist with medical abstractions for FIMR cases. Kristin Joyce has met with the DPH translator who will accompany Kristin to maternal interviews where language barriers are present.

A tentative date of October 29, 2008 has been set for the BASINET training. The second annual Bereavement Luncheon will occur on September 23, 2008.

Maternal Death review: A subcommittee will be formed to develop a policy to conduct maternal death reviews.

Safe Sleeping Posters: These posters have been printed and will be mailed to all daycares throughout the state.

Child Death update: Islanda Finamore has been working with the Suicide Prevention Taskforce to plan the Suicide Prevention Conference to be held on September 25, 2008. Conference information was distributed to the Commissioners at the meeting. Islanda Finamore also developed binders for each panel member containing information on each pending case to be reviewed. The binders will be distributed at each panel meeting in September.

Panel appointments: The CAN panel has a vacancy and two resumes were presented to the Commission for consideration: Megan Mraz and Jill Rosen. The Commission unanimously approved Jill Rosen for the CAN panel.

The Commission also approved the CAC appointments to each of the panels.

**Other Business:**

There was no other business discussed.

**Public Comment:**

There was no public comment.

Upon a motion duly made and seconded, it was unanimously decided to enter Executive Session.

Upon return to public session, a motion was duly made and seconded and unanimously approved to adjourn at 2:45 pm.